



PowerSchool



May 11 – 12, 2017

Sawridge Inn

Peace River, Ab

End of Year Training

This PowerSchool End of Year training will teach Administrative Assistants how to cleanup PowerSchool data and prepare to close the 2016 – 2017 school year.

Topics to be covered:

- School Enrollment Audit
- Section Enrollment Audit
- Permanently Store Grades
- Export Historical Grades
- Attendance Reports
- Create Year and Terms
- Promote Students

2017
May

Alice Wildcat
PowerSchool Trainer/Support

Golam Mortoza
IT/IM Department Manager

Fayth Herman
IT Support

Asma Sharmin
Portal Support and Data Analyst

Kurt Fabisch
IT Support

Participants will be working directly in their live database therefore it is important all participants bring a laptop with them.

Email Alice Wildcat to confirm your attendance.



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TO REGISTER
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